



Start children off on the way they should go; and even when they are old, they will not turn from it.

Proverbs 22:6

ENROLMENT DEPOSIT

A non-refundable enrolment deposit of \$200 is payable upon submission of each student application.

Deposits are applied to family accounts upon commencement of a child’s education at Port Macquarie Adventist School (PMAS).

PRE-KINDY FEES

Fees are charged at the beginning of each term and a statement is subsequently issued.

Fees are payable in full on or before the second Friday of each term.

All Family Fee Accounts are required to be paid in full by the end of November each year.

Daily Pre-Kindy Fee	\$33
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BUILDING & MAINTENANCE FEE

An annual Building & Maintenance Fee is payable per family at the beginning of each school year.

Building & Maintenance Fee	\$125
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Note: applies to new enrolments beginning 1st January 2020. This charge is not apportioned for attending part of a year.

IMPORTANT INFORMATION

Changing or adding days is dependent on availability.

Fees remain payable for non-attendance on scheduled days.

To reduce days, a minimum of two week’s notice is required to be given to the school office. Fees may be charged in the absence of such notice.



PAYMENT METHODS	
CASH	In person at the school
EFTPOS	In person or phone 02 6582 2271
BPAY	BILLER CODE 254854
	REFERENCE Per family statement
DIRECT DEPOSIT	NAME SDA Schools (NNSW) Ltd Port Macquarie
	BSB 032-586
	ACCOUNT 216875
	REFERENCE Family code per statement
CHEQUE	PAYABLE TO Port Macquarie Adventist School
WEBSITE	www.portmacquarie.adventist.edu.au
PAYMENT PLAN	<ul style="list-style-type: none"> ▪ Direct Debit Agreement ▪ Centrepay Deduction Agreement ▪ Payment arrangement approved by the School Finance Committee

NOTICE OF WITHDRAWAL
Notice of withdrawal of a student from PMAS must be by completion of a Deregistration Notification Form. This form is available from the school office. Two week’s notice of withdrawal must be given or an additional fortnight’s fees may be charged.

ACCOUNT QUERIES
Please direct any queries relating to your family account to the school front office either in person, by phone on 02 6582 2271 or via email to accounts@portmacquarie.adventist.edu.au

